



# Student Personal Electronic Devices (BYOD-Bring Your Own Device)

## 6.312.1p

LAST REVIEWED: April 30, 2021

### Standard Operating Procedure Outline

<i>Category:</i>	<b>Students</b>	<i>Department:</i>	Technology Services		
<i>Procedure:</i>	<b>Student Personal Electronic Device</b>				
<i>Policy Reference # :</i>	6.312	<i>Version:</i>	1.0	<i>Date Revised:</i>	April 30, 2021

### Operational Objective(s)

Students in MNPS may use their personal electronic devices to wirelessly access the District's technology resources while they are on-site at any District facility to assist in the learning environment.

For purposes of this procedure, a "personal electronic device" includes computers, tablets, (i.e. iPad-like devices), electronic readers or e-readers (i.e., Kindle-like devices), cell phones, smartphones, and/or other web-enabled devices of any type.

### Procedure

#### A. Responsibilities

- Students must adhere to the district's Use of Internet Policy (Descriptor Code: 4.406)
- Students will log onto the Wi-Fi network by using their district-provided username and password.
- Responsibility to keep the device secure rests with the individual owner. MNPS is not liable for any device stolen or damages to it on campus. Devices should not be left at the school after the end of the academic day.
- If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations.
- If a student has opted out of a district issued device and is using a personal electronic device the

student must notify the school for record keeping purposes.

- Administrators have the right to collect and examine any device if the situation warrants.
- Students should not touch other students' personal devices. Purposefully damaging other students' devices or infecting the BYOD network will result in disciplinary action.
- Students must troubleshoot their own devices.
- Students will be responsible for bringing their devices to school each day. If a student forgets his device, MNPS prevents students from having their devices brought to school. No devices may be dropped off at the office for students to pick up.
- Students are not permitted to use any electronic device to record audio or video media or take pictures of any student or staff member without their permission. The distribution of any unauthorized media may result in disciplinary action.

#### **B. Instructional and Educational Usage**

- Students may use their devices for instructional and educational websites and apps approved by teacher.
- Students may use their devices for Internet searches for research-based project.
- Students may use their devices for instructional video streaming, flipped videos, and other teacher-directed media.
- Students may use their devices for other teacher-approved instructional activities while not being disruptive to the instructional setting.
- Headphones/earbuds may be used as directed by the teacher for instructional purposes.

#### **Performance Measure/Accountability**

Administration of this procedure must align with the MNPS Student Code of Conduct (Technology Opt-Out; Inappropriate Use of Internet/Electronic Devices (SP 6.107); Student Use of Personal Technology (SP 6.107) – By Tiers) or Responsible Use Guidelines

